

FAITH UNITED CHURCH OF CHRIST
WEDDING POLICIES, FEES AND HONORARIA

To enable an atmosphere of worship and celebration for weddings the following policies have been established by the Council of Faith United Church of Christ.

- A. Building Policies
 1. **NO ALCOHOLIC BEVERAGES** are allowed on the church property inside or outside.
 2. **NO** throwing of confetti, rice, or birdseed is permitted. Bubbles are permitted outside the church's buildings.
 3. The wedding party is responsible to keep the areas used as neat as possible and for anything damaged during their use of the facilities.
 4. Removal of decorations, flowers, etc. shall be done immediately following the ceremony. If not they will be subject to discard by the janitor.

- B. Photography
 1. No flash photos, either professional or guests, shall be taken during the actual wedding ceremony.
 2. Videotaping is permissible in consultation with the pastor.

- C. Fees/Honoraria – The following are suggested minimums.
 1. Because of the excitement of the wedding day, it would be appreciated if payment is made at the rehearsal.
 2. Building
 - a. Contributions for the use of any of the facilities of Faith Church by one of its members is at the discretion of that member.
 - b. The wedding of 2 non-members shall be charged according to the following fee schedule:

Sanctuary – \$150.00

Fellowship Hall – \$65.00

Schneck Hall – \$150.00

Kirk Corner – \$50.00

Aisle Candle set-up and candles

\$25.00 for members

\$100.00 for non-members

Parlor (for ceremonies) - \$75.00

First floor Kitchen – \$50.00

Basement kitchen – \$40.00

- c. Any additional items a wedding party may desire must be approved by the pastor and paid for by the party. For example, the Unity Candle, candelabra, aisle cloth, etc.

3. Pastor

- a. A fee of \$300.00 (non-members), which includes all counseling, rehearsal, and wedding ceremony. Members are asked to make a donation to Faith Church.
- b. If the pastor is invited to attend the reception, rehearsal dinner, or other social events, the usual formal invitation should be extended.

4. Director of Music – Organist

- a. A fee of \$150.00 (members) \$300 (non-members) includes:
 - 1) Consultation with the bride and groom at least one month prior to the wedding date to discuss and select appropriate music for a church wedding.
 - 2) The rehearsal time is not to exceed one hour.
 - 3) The wedding which will include a 15 to 20 minute program prior to the wedding, the processional, recessional, and any congregational hymn(s) selected.
- b. A minimum additional charge of \$25 (members) \$50 (non-members) to be added if there is to be a soloist.
 - 1) Rehearsal with the soloist shall not exceed one hour.
 - 2) Rehearsal time shall be convenient to both the Director of Music and the soloist, preferably immediately before or after the wedding rehearsal.
 - 3) The soloist will provide copies of the music to be performed in the key in which they will be sung or played.
 - 4) Additional rehearsal time with a soloist will be at the rate of \$50.00 per hour or any portion thereof.

D. Janitor

A fee of \$50 (members), \$100 (non-members) shall be paid for janitorial services. These janitorial services are required immediately following use so as to be prepared for next use, which could be the same date.

E. Bulletin

1. If a bulletin is desired, the wedding party must have the rough draft to the administrative assistant at least 2 weeks prior to the wedding.
2. The wedding party is responsible for obtaining and paying for the bulletin covers. Hackman's Bible Book Store in Whitehall has a variety from which to choose.
3. There will be a \$50 charge to non-members for bulletin preparation.